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**City Manager's Report**  
**March 11, 2025 City Council Meeting**  
**Prepared by: Regina O'Connell, City Clerk**  
**Item #: 7.4**

**Subject:** Receive and File Update on Recent Public Records Requests

**Recommendation:** Receive and File Update on Recent Public Records Requests

**Purpose:** The purpose of this item is to inform the City Council of recent public records requests.

**Strategic Plan Strategy:** N/A

**Background:** In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

**Discussion:** Currently, the City Clerk's office has one (1) open public records request. The item is highlighted in the table below and staff is working to complete the request.


DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	REQUESTER
02/20/2025	Information on Ridge at Orchard Hill Benefit Assessment Dist.	Michael Thomas / Thomas & Associates
02/20/2025	All residential/commercial building permits issued in January, 2025	Chloe Harris/CIRB Research Team
02/21/2025	Information on electronic siren systems installed circa 1970	Nate Alexander
03/03/2025	Final bid tally for Public Safety Building submitted on 04/04/2024	John Dougherty


**Options:** This report is for informational purposes only. No action is requested.

**Environmental:** N/A

**Cost:** There is no cost associated with this report.

**Budget Impact:** None.

  
 M. Cleve Morris, City Manager

  
 Regina O'Connell, CPMC, City Clerk